

NATIONAL HIGHWAYS & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED

(Regional Office: 2nd Floor, Agnishanti Business Park, Opp. AGP Office, GNB Road, Ambari, Guwahati-781001)

No.RO-NE/L&C/Emp/18/1646

Date:17/04/2018

EXPRESSION OF INTEREST (EOI)

FOR EMPANELMENT OF LAW FIRM / LEGAL COUNSEL(S) FOR BRANCH OFFICES IN NORTH EASTERN REGION OF NHIDCL

National Highways & Infrastructure Development Corporation Limited (NHIDCL) is a fully owned PSU of the Ministry of Road Transport & Highways, Government of India. NHIDCL's Corporate Office is located in Delhi at 3rd Floor, 4-Parliament Street, New Delhi-110001. NHIDCL has Branch Offices in North Eastern Region. Further, details of the organization can be obtained from our website www.nhidcl.com. This organization has been mandated to take up large number of projects of strategic and National importance and is staffed by senior functionaries from government and outside all over the country.

2. The Regional Office of NHIDCL is located at Guwahati and the Branch Offices are located in different States in the North Eastern Region (NER), to look after the activities of implementation of projects relating to construction of roads and bridges across States of NER. The Regional Office/Branch Offices of NER have to attend various court related matters/cases on notices issued by Hon'ble High Courts and other courts in the NER. The work relating to the court cases would be most confined to the Courts located in the NER only.

3. RO, NHIDCL invites "Expression of Interest" from Law Firms / Legal Counsels for District Courts and High Courts being members of respective State BAR Council, for empanelment as consultants / consulting firms for a period of 1 (one) year for serving 'Show Cause Notices', 'Legal Notice / Opinion', 'Drafting of Petitions', 'Drafting of Replies', 'Written Statement', 'Application for Direction', 'Stay', Caveat etc., 'Rejoinder', 'Replication', 'Conference', 'Meeting with Senior Advocate', 'Client(s)', Appearance and allied legal matters.

4. The fixed schedules of charges for the said services are as under:-

Sl. No.		HC	DC
1	Show Cause Notice	-	2500
2	Legal Notice / Opinion	-	5000
3	Drafting of Petition	8800	7500

4	Drafting of Replies/Written Statement	6000	5000
5	Application for Direction, Stay , Caveat etc.	4000	2500
6	Rejoinder/Replication	4000	2500
7	Conference/Meeting with Senior Advocate/Client	4000	2500
8	Appearance (Advocate up to 15 years of practice)	7200	2500

5. Please note that schedules of charges as has been indicated are fixed. Applicants/Firms are required to give their proposals in writing providing their credentials and requests for empanelment with NHIDCL on the above mentioned schedule of charges.

6. The proposals so received from the applicants / firms shall be evaluated on the following criteria. Please note that only those applicant / firms shall be considered for empanelment that would score a minimum of 70 marks out of 100 marks of the following criteria;

7. **(A) Qualification criteria for empanelment of firms:**

The Firms must possess minimum qualifying criteria of having 5 years' of experience in providing legal services in Highways / Infrastructure Sector, at least two (2) qualified Lawyers (who are enrolled in respective State Bar Council) are engaged in the firm and having annual turnover of more than 50 (Fifty) Lakhs. Preference will be given to the applicants / firms who have engaged professional(s) with B. Tech (Civil)/ Diploma in Civil engineering.

Sl. No.	Parameters	Marks
1.	Length of experience of providing legal services in Highway/ Infrastructure Sector of Govt. of India/State Govt./ Autonomous Bodies. (The applicants/ firms have to submit documentary proof thereof and a list of clients)	Maximum 30 marks as follows: i. Above 15 years = 30 marks ii. From 10 to 15 years = 25 marks iii. From 08 to 10 years = 20 marks iv. From 06 to 08 years = 15 marks v. From 05 to 06 years = 10 marks vi. Below 05 years zero (0) marks
2 (a)	Number of Lawyers (LLB/LLM) enrolled in respective State Bar Council <u>(Please indicate enrolled number and enclosed a copy of the same)</u> engaged in the firm, having experience of more than 10 years in providing legal services in Highways/ Infrastructure sector of Govt. of India/State Govt./ Autonomous Bodies. (The applicants/ firms have to furnish CV's of the Lawyers/ Law consultant firm	Maximum 20 marks as follows: i. 05 and above persons – 20 Marks ii. Upto 03 persons – 15 marks iii. Upto 02 persons – 10 marks Note : i. 4 marks for each Lawyer holding LLB degree. ii. 6 marks for each Lawyer holding LLM degree.

	engaged in the firm).	iii.
2 (b)	Number of professional(s) having B. Tech (Civil)/ Diploma in Civil engineering engaged in the firm. (The applicants/ firms must submit proof thereof along with their proposals and enclose CV's of such professional).	Maximum 10 marks as follows: i. 02 persons – 10 Marks ii. 01 persons – 08 marks
3	Level of Client Satisfaction (Certificate from client's organization to be attached)	Maximum 20 marks as follows: (Only First 4 Certificates shall be taken into consideration). i. 5 marks for each client Certificate with Outstanding/ Excellent, ii. 3 marks for Very Good, and iii. 2 marks for satisfactory service. <i>Applicants/ Firms are advised to place their best certificate's only</i>
4	Sound Financial standing of the Firms in terms of annual turnover, during the last three years i.e. 2014-15, 2015-16, 2016-17 (relevant certificate from CA must be appended.)	Maximum 20 marks as follows: i. More than 01 Crore = 20 Marks ii. Upto 75 Lakhs = 15 Marks iii. Upto 50 Lakhs = 10 Marks Below 50 Lakhs zero (0) Marks

7. **(B) Qualification criteria for empanelment of individual Advocates/ counsels having minimum counsel practice of 10 years in High Courts/District Courts:**

Sl. No.	Parameters	Marks
1	Length of counsel practice in High Court / District Court	Maximum 30 marks as follows: i. Upto 10 years = 0 Marks ii. Above 10 years = 10 Marks iii. Above 15 years = 30 Marks (4 marks for each year from 10 years upto 15 years)

2	Length of experience of providing legal services in Highway/Infrastructure Sector of Govt. of India/State Govt./ Autonomous Bodies. (The applicants have to submit documentary proof thereof and a list of clients)	Maximum 30 marks as follows: i. Above 10 years = 30 marks ii. From 07 to 10 years = 20 marks iii. From 02 to 07 years = 15 marks Below 02 years = (0) marks
3.	Length of experience of providing legal services in Land Acquisition matters on behalf of Govt. of India/State Govt./ Autonomous Bodies. (The applicants have to submit documentary proof thereof and a list of clients)	Maximum 30 marks as follows: i. Above 10 years = 30 marks ii. From 08 to 10 years = 20 marks iii. From 04 to 08 years = 15 marks iv. From 02 to 04 years = 10 marks Below 02 years = (0) marks
4.	Level of Client Satisfaction (Certificate from client's organization to be attached)	Maximum 10 marks as follows: (Only 2 (two) Certificates shall be taken into consideration). 5 marks for each client Certificate. <i>(Applicants are advised to place their best certificate's only)</i>

8. The complete proposals may be addressed and sent to Executive Director (P), Regional Office-North East, National Highways & Infrastructure Development Corporation Limited (Ministry of Road Transport & Highways, Government of India), 2nd Floor, Agnishanti Business Park, Opp. AGP Office, GNB Road, Ambari, Guwahati, Pin- 781001. The last date of receipt of proposal is **16/05/2018 (upto 1400 hrs)**.

9. The Pre Bid Meeting shall be held on **27/04/2018 (1100 hrs.)** at NHIDCL, RO-NE, 2nd Floor, Agnishanti Business Park, Opp. AGP Office, GNB Road, Ambari, Guwahati, Pin- 781001.

10. National Highways & Infrastructure Development Corporation Limited, reserves all rights to reject one or all the proposals without assigning any reason thereof.

(Pawan Kumar)
Executive Director (P)
RO, NE – Guwahati (Assam)

Copy to:

PS to MD & Director (A&F), NHIDCL
IT Cell – for display in NHIDCL website
GM (HR & Admin), HQ, NHIDCL